



AOYAMA GAKUIN UNIVERSITY (TOKYO)

Fact Sheet for Student Exchange Program 2025

General Information	
Office Dealing with Student Exchange Program	International Center 4-4-25 Shibuya, Shibuya-ku, Tokyo 150-8366 Phone: +81-3-3409-8462 Fax: +81-3-3409-7923
Contact Persons at Aoyama Campus	Inbound Exchange (Partner University students coming to AGU) Inbound Exchange Team Email: exchange@aoyamagakuin.jp Outbound Exchange (AGU students going to Partner Universities) Outbound Exchange Team Email: agu-outbound1@aoyamagakuin.jp
Locations of the Campuses and Academic Departments	<u>Aoyama Campus</u> 4-4-25, Shibuya, Shibuya-Ku, Tokyo, JAPAN 150-8366 - 7 Academic Schools/Colleges: Literature; Education, Psychology & Human Studies; Economics; Law; Business; International Politics, Economics & Communication; Cultural and Creative Studies. MBA (Aoyama Business School)* * Aoyama Business School (Master's Program) will start to accept exchange students in 2025. <u>Sagamihara Campus</u> 5-10-1, Fuchinobe, Chuo-Ku, Sagamihara, Kanagawa, JAPAN 252-5258 - 4 Academic Schools/Colleges: Science & Engineering; Social Informatics; Global Studies & Collaboration (Japan Studies Program); Community Studies
Related Websites/Videos	Inbound Exchange Program Website: https://www.aoyama.ac.jp/international/from_overseas/exchange/ [Japanese] https://www.aoyama.ac.jp/en/admission/exchange/ [English] University Website: http://www.aoyama.ac.jp/ [Japanese] https://www.aoyama.ac.jp/en/ [English] Aoyama Gakuin Website: https://www.aoyamagakuin.jp/ [Japanese] Campus Tour (YouTube Videos): 1) Aoyama Campus (in Tokyo) 2) Sagamihara Campus (in Kanagawa Prefecture)
Academic Information	
Academic Calendar	<u>Spring 2025 (1st Semester)</u> End of March: Arrival in Japan End of March to Early April: Orientation week Early April to End of July: Classes are held End of July to Early August: Final Exam Period <u>Fall 2025(2nd Semester)</u> Early September: Arrival in Japan Mid-September: Orientation week Mid-September to End of January: Classes are held End of January to Early February: Final Exam Period https://www.aoyama.ac.jp/en/campuslife/academic_calendar.html

<p>Japanese Courses for Exchange Students (optional courses)</p>	<p><u>Aoyama Campus</u> Japanese Language & Culture Classes - Japanese (A),(B),(C) and (D) subjects: 4 classes per week (credited) -Society and Culture of Japan (credited) - Japanology: 1 class per week (credited)</p> <p><u>Sagamihara Campus</u> Japanese Language & Culture Classes - Japanese (A),(B),(C) and (D) subjects: 4 classes per week (credited) - Society and Culture of Japan (credited) - Japanology: 1 class per week (credited)</p> <p>IMPORTANT NOTES: 1) <u>Taking Japanese language courses is optional. AGU will conduct a Japanese placement test before students arrive.</u> 2) <u>A certain level of Japanese proficiency (JLPT N4 or equivalent) will be required to register for credit-earning Japanese language courses.</u> 3) <u>Non-credit-earning Japanese language courses for beginners taught in English started in the 2024 semester (free of charge).</u></p>
<p>Course Syllabuses</p>	<p>http://syllabus.aoyama.ac.jp/ NOTE: For every Academic Year, course information and the English course list will be updated at the end of March.</p>
<p>List of Courses Taught in English (Undergraduate)</p>	<p>https://www.aoyama.ac.jp/en/admission/exchange/course.html</p>
<p>Course Restrictions for Exchange Students</p>	<p>Physical Education classes, Teacher’s Certificate courses, Foreign Language courses for Japanese students, some courses offered by the Department of Education, and courses that are not open to the exchange students</p>
<p>Nomination of a Graduate Student</p>	<p>A student who wants to enroll to one of AGU’s graduate schools (Master’s Program) must belong to a graduate school <u>at the time of application.</u> <u>Graduate students may be accepted on a limited basis subject to approval from the graduate school based on the student’s academic objectives.</u></p> <p>Some Graduate Schools require a high level of Japanese language proficiency (JLPT N1 level). A few Graduate Schools, such as International Politics, Economics & Communication, do not require Japanese language proficiency. <u>Please contact the International Center before nominating a graduate student.</u></p> <p>NOTE: A graduate student of our partner institutions can belong to AGU’s undergraduate program. However, they are NOT allowed to take courses for graduate students in this case.</p>
<p>Nomination of a student who receives reasonable accommodations or who takes medications regularly for pre-existing conditions</p>	<p>If the nominated student is receiving reasonable accommodations at their home university, such as special support or extended exam time, <u>please be sure to contact us, to the extent possible, before submitting the nomination.</u></p> <p>The International Center is working with the Support Center for Students with Disabilities for their support during their study abroad period. Please note that we may be unable to provide the same reasonable accommodations as those provided at your institution.</p> <p>Please note that if a student is taking regular medication, which is very important for maintaining his/her physical and mental health, and the same medication is unavailable in Japan, we may decline to accept the student.</p>

	There is also the possibility that AGU is not able to accept a nominee for reasons of their health conditions.
Minimum Number of Credits	14 credits per semester (undergraduates)
Course Registration	Register online during the registration period after attending the course registration orientation upon arrival.
Transcripts Issuance Timing	<p>Spring (1st Semester) Grade Report (in Japanese, on the student portal): Early September Official Transcript (in English): Late September</p> <p>Fall (2nd Semester) Grade Report (in Japanese, on the student portal): Early March Official Transcript (in English): April</p> <p>IMPORTANT NOTE: AGU cannot issue an official transcript before the specified months above.</p>
Application for Inbound Exchange Program	
Duration of Exchange	One semester, or one full year (two semesters)
Required G.P.A	<p>G.P.A. 2.5 (4.0 scale) or above</p> <p>NOTE: If G.P.A. is not on a 4.0 scale, please submit a 'Verification of Academic Standing' written by the International Office Director that states that the student has scored on average or above average in their official grades.</p>
Required Language Proficiency	<p>Aoyama Campus <u>(1) Literature; (2) Education, Psychology & Human Studies(*1); (3) Economics(*1); (4) Law(*1); (5) Business; (6) International Politics, Economics & Communication; and (7) Cultural and Creative Studies</u></p> <p>A) The applicant has studied Japanese for more than one year and have the JLPT N5 or equivalent OR B) Japanese Proficiency is NOT REQUIRED if the applicant will take only English-taught courses. Instead, applicants must have the following English proficiency: <u>TOEFL iBT 68 or IELTS 5.5 or higher</u>, unless they are native English speakers. (*2)</p> <p>(8) MBA Program (Aoyama Business School)</p> <p>A) If a student plans to take courses offered in Japanese, ABS requires the JLPT N1 test score at the time of application. OR B) Japanese Proficiency is NOT REQUIRED if the applicant will take only English-taught courses. Instead, applicants must have the following English proficiency: <u>TOEFL iBT 68 or IELTS 5.5 or higher</u>, unless they are native English speakers. (*2)</p> <p>Sagamihara Campus <u>(1) Social Informatics(*1), (2) Science & Engineering(*1), (3) Community Studies(*1)</u></p> <p>- The applicant has studied Japanese for more than 1 year, and have the JLPT N5 or equivalent</p> <p>(4) Global Studies and Collaboration (Japan Studies Program)</p> <p>A) The applicant has studied Japanese for more than 1 year and have the JLPT N5 or equivalent OR B) Japanese Proficiency is NOT REQUIRED if the applicant will take only</p>

	English-taught courses. In this case, they must have the following English Proficiency: <u>TOEFL iBT 68 or IELTS 5.5 or higher</u> (*2)															
	<p>IMPORTANT NOTES:</p> <p>(*1) indicates colleges/schools require high-level <u>Japanese language proficiency</u> as most of the courses offered by the colleges/schools are offered only in Japanese. It is highly recommended that students who mainly plan to take courses offered in English choose other colleges/schools.</p> <p>(*2) In case TOEFL or IELTS tests are not held in your country, please submit;</p> <ol style="list-style-type: none"> 1) the official English Test Score, along with an official conversion table of the IELTS or TOEFL iBT score, as issued by the test organization. <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> 2) the '<u>English Proficiency Report</u>' (download the form from the website below) completed by a full-time faculty member teaching English language classes or a full-time faculty member who has obtained a degree from a university where the instruction was in English. 															
Student Application Materials	https://www.aoyama.ac.jp/en/admission/exchange/material.html * For the details, please refer to the Application Instructions for the semester sent by the International Center.															
Nomination Deadline (from partner institutions to AGU)	Spring (1st Semester)	Fall (2nd Semester)														
	September 1, 2024 October 31, 2024	February 1, 2025 March 31, 2025														
Student Application Deadline	November 10, 2024	April 10, 2025														
* Please note that AGU accepts applications only from students who were nominated by our partner institutions during the nomination period.																
Housing and Other Information																
Student Facilities and Support:	https://www.aoyama.ac.jp/en/campuslife/facilities.html															
Housing Information	https://www.aoyama.ac.jp/en/admission/exchange/housing_exchange_program.html															
Estimated Living Costs	The following is an estimate of the living costs of attending AGU as an Exchange Student for a full academic year (12 months). <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Room & Board</td> <td style="text-align: right;">¥ 1,260,000</td> </tr> <tr> <td>Books and Materials</td> <td style="text-align: right;">¥ 60,000</td> </tr> <tr> <td>Transportation</td> <td style="text-align: right;">¥ 35,000</td> </tr> <tr> <td>Extracurricular activities</td> <td style="text-align: right;">¥ 70,000</td> </tr> <tr> <td>National Health Insurance</td> <td style="text-align: right;">¥ 25,000</td> </tr> <tr> <td>Miscellaneous</td> <td style="text-align: right;">¥ 100,000</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">¥ 1,550,000</td> </tr> </table>		Room & Board	¥ 1,260,000	Books and Materials	¥ 60,000	Transportation	¥ 35,000	Extracurricular activities	¥ 70,000	National Health Insurance	¥ 25,000	Miscellaneous	¥ 100,000	Total	¥ 1,550,000
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Health Insurance and Travel Insurance	<ol style="list-style-type: none"> 1) Japanese National Health Insurance (NHI) is compulsory (approx. JPY2,000/m. Varies according to the city/ward where the student resides). Must apply on arrival, at the local city/ward office. 2) Besides the above, students must arrange appropriate overseas travel insurance in their home country, which should cover their study period in Japan. 															
International Commons (at Aoyama Campus)	The "International Commons," located at Aoyama Campus, has a Chat Room, an English counseling service, as well as a lounge space where international students and local students can get together to talk, play games, etc. Various social and cultural events are also held there.															
University Fitness Center	The membership fee is JPY3,000/per academic year. Students must undertake a Fitness Center orientation and university health check-up to use the center.															

Support for Exchange Students

Tutor (Buddy) System	Student volunteers (mostly local Japanese students) will be assigned to provide peer support for school and day-to-day matters.
Aoyama Gakuin Chat Room	<p>The Chat Room is a space on campus where international and Japanese students teach their languages to each other (free of charge).</p> <ul style="list-style-type: none"> · Japanese Sessions: Japanese students teach international students conversational Japanese · English Sessions: English-speaking exchange students can work as chat leaders to teach Japanese students conversational English (will be paid per hour) <p>https://www.aoyama.ac.jp/en/campuslife/chat_room/ https://youtu.be/QWRgK1U6ws8</p>
Counseling Services on Campus	<p>An English-speaking counselor is available three days/week at Aoyama Campus. Counseling in Japanese is also available every week day at the Student Counseling Centers at Aoyama and Sagamihara Campus.</p> <p>* Advanced reservation is required. Free of charge</p>
Social and Cultural Events	<ul style="list-style-type: none"> · The Meet Up Café (International Coffee Hour) at the International Commons · Other optional events include a tea ceremony, watching Kabuki, visiting historical sites, etc.

* Please note that the information on this sheet is as of July 26, 2024. It is subject to change.

* Please also note that the deadline date (both the nomination and the student application) may be moved up by about one month for Spring/Fall 2026 Semester due to the increase in the number of applications.