

**Call for Application (ILAS track)**  
**“Kyoto Summer Program” at Kyoto University, July 24 - August 9, 2025**

Dear Academic and Administrative Staff at Partner Universities,

We are pleased to announce that we are now accepting participant recommendations for the **2025 Kyoto Summer Program** at Kyoto University, Japan. This program will take place from **July 24 to August 9, 2025**. We kindly ask for your support in recommending participants for **the ILAS Program, in which instruction is primarily in English**, and sharing information about this opportunity with your undergraduate and graduate students. Participants will have the opportunity to experience Kyoto University's academic excellence while engaging with students from diverse countries in a vibrant and collaborative environment.

**【Program schedule】** (Japan Standard Time, JST)

**Important Deadlines in 2025: See 【Application Procedures】 below for details.**

Candidate List	Online Application	Selection Results	Hotel Check - in	Hotel Check - out
April 18 (Fri.)	May 5 (Mon.)	May 16 (Fri.)	July 24 (Thu.)	August 9 (Sat.)

- **Hotel Check-in: After JST 15:00, July 24 (Thu.)**
- **Lectures and Other Activities: July 25 (Fri.) – August 8 (Fri.)**
- **Hotel Check-out: Before JST 10:00, August 9 (Sat.)**

Timetable (tentative)

[Program Website](#)

Before arriving in Japan, participants are required to complete an online placement test for Japanese language classes. Detailed instructions will be provided to all participants later.

The program will **officially begin with a Kick-off Rally on July 24, from 18:00 to 19:00 (JST)**. Participants must arrange their travel to ensure they arrive on time for this event.

The program will be conducted in person at Kyoto University. This year's schedule includes:

- **Kick-off Rally, Opening Ceremony & Orientation**

- Campus Tour and Introduction to Kyoto University
- 10 Academic Lectures
- 5 Japanese Language Classes (offered at 5 levels)
- Field Trip and Japanese Cultural Experiences
- Discussion Sessions in English
- Conversation Sessions with Kyoto University Students (in Japanese)
- Graduate School/Laboratory Visits
- Final Presentation, Completion Ceremony, and Farewell Party
- Student-Planned Activities

The timetable will be updated as the date gets closer. For the most up-to-date version, please visit our website.

### **【Certificates】**

Upon completing the program, participants will receive a Certificate of Participation and Academic Transcripts from Kyoto University. Please note that Academic Transcripts will ONLY be issued to participants who successfully attend all mandatory sessions.

### **【Number of Students Allocated to your University】**

Please refer to the email announcement to check the maximum number of participants allocated to your university. We are looking for outstanding students from a diverse range of academic disciplines and welcome applications from students in any department.

### **【Eligibility Requirements】**

Applicants must be enrolled for at least one semester and remain enrolled at the partner university for the duration of the program. We encourage applications from students who can understand lectures taught in English and demonstrate excellent academic performance. Preference is given to undergraduate students who are permanent residents or citizens of the country where their partner university is located. However, international students officially enrolled at partner universities are also eligible to apply. For the ILAS program, preference will be given to applicants who:

- Have never been to Japan
- Have never studied the Japanese language. No Japanese language proficiency is required
- Are not majoring in Japanese or Japanese studies

### **【Tuition Fees】**

There are **no tuition fees required** for participation in the program.

### **【Personal expense】**

Participants are responsible for the following personal expenses:

- Visa application fee
- Travel insurance (MANDATORY)
- Airfare
- Field trip and cultural experience costs (details will be provided in July)
- Accommodation fees
- Other personal expenses, such as meals (meals are not included in the program)

### **【Designated Accommodation】**

Participants are required to stay at the designated accommodation throughout the program. Kyoto University will make the reservations on behalf of the participants. Rooms will be shared with other participants of the same sex, based on passport information (3-5 students per room).

- **Check-in: After JST 15:00, July 24, 2025**
- **Check-out: Before JST 10:00, August 9, 2025 (16 nights)**
- **Fees: Approximately JPY 130,000**

Please note that Kyoto University will not provide accommodation outside of these dates. During the program, including weekends, overnight stays in places other than the designated accommodation are not permitted.

### **【Scholarship】**

Kyoto University offers a scholarship of **JPY 30,000** per student.

### **【Application Procedures】**

There are two steps in the application process:

1. **Submission of the Candidate List by Partner Universities: Due JST 12:00pm (noon), April 18 (Fri.), 2025**

Partner universities are required to submit their **candidate lists** via email to [kyoto\\_summer@mail2.adm.kyoto-u.ac.jp](mailto:kyoto_summer@mail2.adm.kyoto-u.ac.jp). A link to the online application system is included in the email announcement sent to partner universities. We kindly request that the link be shared exclusively with the selected candidates.

2. **Submission of Applications by Selected Candidates: Due JST 12:00 pm (noon), May 5 (Mon.), 2025**

Candidates selected by partner universities are required to complete their applications using the online application system. Please ensure the following information about the application requirements is communicated to the selected candidates.

### **(1) Recommendation Letter**

- Applicants must nominate a recommender to submit a letter of recommendation. After submission, an automatic email will be sent to the recommender with instructions for uploading the letter. Applicants must notify and gain consent from the recommender in advance and allow sufficient time for the recommender to complete and submit the letter by the deadline.
- Eligible recommenders include:
  - Supervising professor, academic advisor, or supervisor at the partner university
  - Head of the selection committee
  - Head of the organization responsible for the program (e.g., Director of International Affairs)
  - Others (please contact the program office for approval)

### **(2) Uploading Files**

All applicants must upload the following documents:

- Recent headshot (taken within 6 months; passport size acceptable)
- Passport copy
- Official academic transcript from their university
- Certificate of student status or student ID (showing expiration date)
- English test score (optional)

### **3. Announcement of Selection Results: May 16 (Fri.), 2025**

The program office will review the uploaded files, conduct the selection process, and notify the designated contact persons, not individual applicants, of the results. We kindly ask that each applicant be informed of their result, along with their registration number for the program and other important information.

#### **【Other Responsibilities】**

Participants must comply with the laws and regulations of the Government of Japan and Kyoto University. Once accepted, it is the participant's responsibility to arrange:

1. Flight tickets
2. Travel insurance (mandatory)
3. Visa (if needed)

These arrangements must align with the provided program schedule.

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### **【Regarding the Handling of Personal Information and Right of Publicity】**

Please note the following:

1. Personal Information will be handled in accordance with the "Act on the Protection of Personal Information Held by Administrative Organs" and Kyoto University's regulations. You can review these regulations via the following links:
  - Act on the Protection of Personal Information
  - Kyoto University Privacy Policy
2. The personal information submitted in this application will be used for program administration purposes only.

### **【Cancellation Policy】**

Cancellation of participation is allowed with legitimate justification (e.g., attending a lecture/course at your home university) until **JST 23:59, June 13 (Fri.), 2025**. A cancellation notice must be submitted to the program office by the deadline.

No cancellations or withdrawals will be permitted **after June 14 (Sat.)** until the end of the program.

### **【Contact】**

For more information, please contact:

Kyoto Summer Program Office

Email: [kyoto\\_summer@mail2.adm.kyoto-u.ac.jp](mailto:kyoto_summer@mail2.adm.kyoto-u.ac.jp)